



## Minutes

Thursday, December 18, 2025

### A. OPENING CEREMONY

1. The meeting was called to order at 1:30 p.m.
2. Flag Salute
3. Roll Call – Establish Quorum  
Board Members Present: President Clyde, Vice President Masumoto, Member Burton, Member Robles, and Member Tapscott-Munson. A quorum was established.

County Superintendent and Staff Present: Dr. Diane Lira, Deputy Superintendent Instructional Division; Kevin Otto, Deputy Superintendent Business Services; Jason Parkin, General Counsel; Jenny Brietigam, Communications Strategy and Outreach, and Angela Bowlin, Administrative Assistant to the Board. Dr. Michele Cantwell-Copher, Fresno County Superintendent of Schools, was absent.

4. Inspirational Reading was given by Jenny Brietigam.
5. Career Technical High School Report was given by Tera Cavazos.

### B. ADOPT AGENDA

1. Adopted Regular Board Agenda for December 18, 2025, Board Meeting.  
The motion to adopt was  
*Moved by:* Itzi Robles  
*Seconded by:* Kimberly Tapscott-Munson

**Yes** Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto, Kimberly Tapscott-Munson, and Itzi Robles

**The motion carried. 5-0**

### C. APPROVAL OF MINUTES

1. Approve Minutes for Regular Board Meeting - November 20, 2025.  
The motion to approve was  
*Moved by:* Bryan Burton  
*Seconded by:* Dr. Marcy Masumoto  
**Yes** Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto, Kimberly Tapscott-Munson, and Itzi Robles

**The motion carried. 5-0**

## **D. ANNUAL ORGANIZATIONAL MEETING**

### **1. Election of Board President**

Deputy Superintendent Lira called for nominations for Board President. Member Tapscott-Munson nominated Vice President Masumoto to be elected Board President. There were no further nominations.

The motion to elect was

*Moved by:* Kimberly Tapscott-Munson

*Seconded by:* Itzi Robles

**Yes** Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto, Kimberly Tapscott-Munson, and Itzi Robles

**The motion carried. 5-0**

### **2. Election of Board Vice President**

President Masumoto called for nominations for Board Vice President. Member Burton nominated Member Tapscott-Munson to be elected Board Vice President. There being no further nominations, President Masumoto closed the nominations.

The motion to elect was

*Moved by:* Bryan Burton

*Seconded by:* Itzi Robles

**Yes** Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto, Kimberly Tapscott-Munson, and Itzi Robles

**The motion carried. 5-0**

### **3. Adoption of Schedule for Regular Meetings**

Adopted the 2026 Schedule for Regular County Board Meetings is as follows:

January 15, 1:30 p.m.

February 19, 1:30 p.m.

March 19, 1:30 p.m.

April 16, 1:30 p.m.

May 21, 1:30 p.m.

June 18, 1:30 p.m.

July 16, 1:30 p.m.

August 20, 1:30 p.m.

September 17, 4:30 p.m., 5:00 p.m. public hearing regarding textbook sufficiency

October 15, 1:30 p.m.

November 19, 1:30 p.m.

December 17, 1:30 p.m., annual organizational meeting

The motion to adopt was

*Moved by:* Dr. Allen Clyde

*Seconded by:* Kimberly Tapscott-Munson

<b>Yes</b>	Dr. Allen Clyde, Dr. Marcy Masumoto, and Kimberly Tapscott-Munson
<b>No</b>	Bryan Burton and Itzi Robles

**The motion carried. 3-2**

**E. EMPLOYEE OF THE MONTH**

1. Dr. Heather Gomez, Director of Continuous Improvement, was recognized as the December 2025, Employee of the Month.

**F. RECOGNITION**

1. Ryan Rogers, Pine Ridge Elementary School, was recognized as the Superintendent Superstar - December 2025.

**G. RECESS**

A recess was called at 2:45 p.m. for reception celebrating the honorees.  
President Masumoto reconvened the meeting at 2:52 p.m.

**H. COMMUNITY INPUT**

There were no comments from the public.

**I. PUBLIC HEARING**

There was no public hearing.

**J. REPORTS/INFORMATION/DISCUSSION**

There were no reports.

**K. ACTION ITEMS**

1. Adopted FCBE Resolution No. 2025-46, Recognizing January 19, 2026, as the Reverend Dr. Martin Luther King, Jr. Day.

The motion to adopt was

*Moved by:* Kimberly Tapscott-Munson

*Seconded by:* Dr. Allen Clyde

**Yes** Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto, Kimberly Tapscott-Munson, and Itzi Robles

**The motion carried. 5-0**

2. Adopted FCBE Resolution No. 2025-47 - Recognizing School Board Recognition Month in January 2026.

The motion to adopt was

*Moved by:* Bryan Burton

*Seconded by:* Kimberly Tapscott-Munson

**Yes** Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto, Kimberly Tapscott-Munson, and Itzi Robles

**The motion carried. 5-0**

3. Appointment of Representatives and Designation of Duties to Fresno County Board of Education Members for 2026.

**A. Appointments of Representatives.**

Pursuant to Board Bylaws No. 9142, the Board appoints Board Members as representatives to the following:

**1. Matters and Projects with Fresno County Superintendent of Schools**

**1.1 ROP Advisory Board of Management:**

*Representative:* Bryan Burton  
*Alternate:* Kimberly Tapscott-Munson

**1.2 Facilities:**

*Representative:* Dr. Allen Clyde  
*Alternate:* Bryan Burton

**B. Designation of Duties for Board Members.**

The Board designates Board Members to be responsible for the following:

**1. Board Projects:**

*Representative:* Itzi Robles  
*Alternate:* Kimberly Tapscott-Munson

**2. Board Seminar:**

*Representative:* Board President  
*Alternate:* Board Vice President

**3. City of Fresno School Liaison Committee**

*Representative:* Board President  
*Alternate:* Board Vice President

The motion to approve was

*Moved by:* Kimberly Tapscott-Munson

*Seconded by:* Bryan Burton

**Yes** Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto, Kimberly Tapscott-Munson, and Itzi Robles

**The motion carried 5-0**

**L. CLOSED SESSION**

There are no closed session items.

**M. TRUSTEE ACTIVITIES**

**1. Travel Requests**

There were no travel requests

**2. Approval of Reimbursements**

Approved the CSBA Delegate Assembly and CSBA AEC reimbursements as follows:

- Vice President Masumoto - \$358.00
- Member Tapscott-Munson - \$468.42

Total = \$826.42

The motion to approve was

*Moved by:* Dr. Allen Clyde

*Seconded by:* Kimberly Tapscott-Munson

**Yes** Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto, Kimberly Tapscott-Munson, and Itzi Robles

**The motion carried. 5-0**

**3. Receipt of Correspondence**

President Masumoto:

- ACCBE Video by Bina Lefkovitz

4. **Comments by Board Members**

Vice President Tapscott-Munson:

- Received compliments from FCSS Staff regarding how the board conduct themselves.
- CSBA AEC Update

Member Burton:

- Rich season for student activities across Fresno County
- Proud of the students' accomplishments

Member Robles:

- Thanked colleagues for being welcoming and supportive through first year serving on the board.
- It has been an honor to provide congratulatory comments to staff and community for accomplishments.

President Masumoto:

- FCSTA Annual Meeting, election of officers & bylaws to be approved, January 20, 2026.
- Board Retreat

**N. SUPERINTENDENT'S REPORT**

Report was given by Dr. Lira, Deputy Superintendent of Instruction Division.

- Celebration of Work
- Data Gap
- All for Youth - Trina Frazier, ABC 30 on 12/18/25 at 4:30 p.m.
- Thanked Dr. Clyde for his leadership as 2025 Board President.

**O. FUTURE AGENDA ITEMS**

- Calendar change
- Retreat planning

**P. NEXT MEETING**

The next regular Board meeting will be held on January 15, 2026, at Fresno County Office of Education, 1111 Van Ness Avenue, Fresno, CA 93721.

**Q. ADJOURNMENT**

The motion to adjourn was

*Moved by:* Dr. Allen Clyde

*Seconded by:* Kimberly Tapscott-Munson

**Yes**

Bryan Burton, Dr. Allen Clyde, Dr. Marcy Masumoto, Kimberly Tapscott-Munson, and Itzi Robles

**The motion carried 5-0 at 3:28 p.m.**



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Superintendent of Schools