

BYLAWS  
OF  
FRESNO COUNTY SCHOOL TRUSTEES ASSOCIATION, INC.

ARTICLE I  
PURPOSE

The Association's purpose is to preserve, advance, and improve public education, and to promote effective leadership in public education. Committed to enhancing quality boardsmanship for all our members boards, the Association strives to educate and inform its members on topics of importance and best practices for leading public schools.

ARTICLE II  
MEMBERSHIPS AND DUES

The membership of the corporation shall be comprised of any duly elected member or seated member of any public school district governing board or County Board of Education within Fresno County, and community college districts where all or a portion of the district is in Fresno County, upon payment of the annual dues assessed by the Board of Directors as provided in Article IV, Item #4.

ARTICLE III  
MEETINGS

The corporation shall hold an Annual Business Meeting as the first general meeting of the year at a place designated by the Board of Directors. At the Annual Business Meeting the corporation membership shall be introduced to the Officers and members of the Board of Directors. The organization shall hold two or more general membership meetings each year.

ARTICLE IV  
BOARD OF DIRECTORS

The Board of Directors shall be comprised of one member from each paid unified school district governing board, one member from each paid high school area district governing board or its paid feeder schools governing boards, one member from each paid community college district board of trustees and one member from the Fresno County Board of Education.

All authority for handling business and affairs of the corporation shall be controlled and performed by the Board of Directors.

Regular meetings of the Board of Directors shall be held no less than semi-annually at such time and place as the Board of Directors determines.

Notice of the time and place of the meetings of the Board of Directors shall be mailed or e-mailed no less than ten days prior to the date of the meeting.

To conduct business or take action, a minimum of eight seated Directors including at least three Executive Board/Committee members shall constitute a quorum. The authority of the Board of Directors shall include but not be limited to the following:

1. Manage and control the business of the corporation and make such rules and regulations as are required to accomplish the same.
2. Appoint subcommittees of directors and members to delegate to the subcommittee those responsibilities determined to be lawful and appropriate by the Board of Directors.
3. Fill any vacancy on the Board of Directors by securing a recommendation from the governing board(s) of the school district or district area to serve voluntarily on the Board of Directors. The nominee must be approved by the Board of Directors and shall serve as long as they are an elected member of their board, unless they resign.
4. At the last Board of Directors meeting of each fiscal year, review and set the dues to be assessed school districts as a condition of membership to the corporation for the following fiscal year.
5. The Fresno County Trustees Association Secretary shall keep and maintain minutes of all meetings and to preserve said minutes at the principal offices of the corporation. The Association's Secretary shall also be responsible for provision of notice of all meetings of the general membership and the Board of Directors as provided in Article III and Article IV.
6. Ensure that all assets of the corporation are properly maintained and accounted for and that all receipts and disbursements are properly accounted for and maintained.
7. Ensure that all monies or other valuables of the corporation are deposited in the name of the corporation in an account maintained at an accredited financial institution. Any check or other method of fund withdrawal shall require the signature of two members of the Executive Board/ Committee.
8. Should a Director be absent for two consecutive meetings without good cause, he or she shall be subject to removal and replacement by a majority vote of the Board of Directors.

## ARTICLE V OFFICERS

The Executive Board/Committee of the corporation shall be a President, a Vice President, a Secretary, a Treasurer and the Immediate Past President.

1. Only members of the Board of Directors are eligible to serve as Executive Board/Committee members and shall serve one-year terms without term limits.

2. A member of the Executive Board/Committee may be removed for just cause, by a majority vote of the directors, at any regular meeting of the Board of Directors.
3. A member of the Executive Board /Committee may resign at any time by giving written notice to the Board of Directors or to the President. Any such resignation shall take effect on the date of receipt of such notice or at any later time specified therein. Any vacancy shall be filled in the manner prescribed in Article IV.
4. The President is authorized to appoint a nominating committee of at least three directors which shall be charged with presenting a slate of nominees for the offices of President, Vice President, Secretary and Treasurer to the Board of Directors for approval prior to the Annual Business Meeting. Upon approval by the Board of Directors, the slate of newly elected officers shall be presented to the membership at the next Annual Business Meeting. That same committee shall also perform the duties as listed in Article VI.

#### ARTICLE VI

##### NOMINATING COMMITTEE DUTIES FOR FRESNO COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION ELECTION

The nominating committee has the responsibility to present a slate of vetted and qualified candidates for each open position. These candidates may be chosen from those self-nominated, recommended by any school board member, or recruited by the nominating committee. Procedures for the nomination and election process are defined in the organization's Standing Rules/Procedures.

1. The required forms may be viewed at <http://www.fcoe.net/fcsta> and obtained by contacting the Trustee Association's secretary at 559 265-3090.
2. Absentee ballot: When requested by the FCCSDO the Association will facilitate an Absentee ballot election. The Association will follow the guidelines provided by the FCCSDO and Education Code § 4006.

#### ARTICLE VII

##### DEL CEDERQUIST BOARD MEMBER OF DISTINCTION AWARD

A committee composed of current and past Presidents of the Association plus any previous recipients of the award will sit on the committee to review the nominees and to choose one or more recipients of this annual award.

#### ARTICLE VIII

##### BOOKS AND RECORDS

Section 1: The fiscal year of the corporation shall be from July 1, through and including June 30.

Section 2: The principal office for the transaction of business for this corporation is herewith fixed and located at Agent of Service Law Office of Tres A. Porter 2141 Tuolumne St. Ste B Fresno, CA 93721. The location of the principal place of business may be changed by majority vote of the Board of Directors of this corporation.

Section 3: The books and records of the corporation shall, at all times during business day, be subject to inspection by any Director, Executive Board member or any general member of this corporation.

#### ARTICLE IX ROBERTS RULES OF ORDER

Roberts Rules of Order shall govern the parliamentary procedures of any meeting of the membership or the Board of Directors. Votes will require a simple majority of a quorum of the Board of Directors as defined in Articles III and IV.

#### ARTICLE X AMENDMENT TO BYLAWS

These bylaws may be amended, altered, added to, or repealed by an affirmative vote of a quorum of the Board of Directors as defined in Article IV of these bylaws at any meeting called for such a purpose. These bylaws shall be reviewed by the Board of Directors at their first meeting of the calendar year and may be reviewed at other times in the year.