

MINUTES  
June 19, 2003

CALL TO ORDER    The meeting was called to order by President Thomas at 1:30 p.m. with the pledge of allegiance to the flag and a prayer led by Dr. Lawrence Wilder.

ATTENDANCE        Members present: President Thomas, Vice President Allen Clyde, Members Delbert Cederquist, and Keith Eubanks.

Absent: Dr. Sally Tannenbaum, Board Member

Participating staff: Peter G. Mehas, Superintendent; Deputy Superintendents Donald Collins and Daniel Pietro; Assistant Superintendent Lawrence Wilder; Jan Biggs, Administrative Advisor, Legal Department; Teresa Martinez-Treviño, Board Secretary.

Visitors: Irma Hicks, Charlene Samuelian.

Member Cederquist requested a “Closed Session” added to today’s agenda right after “Community Input” to discuss possible litigation; seconded by Member Clyde; motion carried.

AGENDA             Member Cederquist moved to approve the revised agenda; seconded by Member Clyde; motion carried.  
Approved

MINUTES            Member Clyde moved to approve the minutes of May 15, 2003; seconded by Member Cederquist; motion  
Approved            carried.

EMPLOYEE OF        This month the Fresno County Office of Education and the Fresno County Board of Education are honoring  
THE MONTH         **Irma Hicks** as their July 2003 Employee of the Month.

Irma Hicks has been an FCOE employee since 1996. Her “can do” attitude and outgoing personality are evidenced by all of the staff. From the moment Irma steps out of the elevator in the morning, her high level of enthusiasm and energy provides a source of motivation for her peers and colleagues. We also need to recognize her witty sense of humor that keeps us on our toes and provides some sense of laughter as we work in the “crazy” world of special education on the 8<sup>th</sup> floor of the Towers. Even at the end of the day, she finds enough enthusiasm to entertain fellow workers by singing all the way down on the elevator pausing only long enough to invite us all to join in.

On the serious side, Irma has a unique job function of working in a 50/50 split assignment for two bosses and two different departments, i.e., the SELPA and Special Education Services. She is commended for her ability to manage multiple tasks and demands, which are often simultaneously (and it would seem sometimes “instantaneously”) required in both of her areas of responsibilities. Irma is particularly skilled in her knowledge and application of bookkeeping, accounting, FCOE business procedures, and in providing helpful guidance to management with their budget planning.

A high level of expertise is required for this position to demonstrate a working knowledge of grants, federal and state entitlements, and other sources of special education revenues. Subsequently, she then prepares and monitors over 40 budgets and advises staff on correct accounting procedures for the two departments. In addition, she prepares Special Education Funding Exhibits for 26 districts and the county operated special education program following the SELPA’s Funding Allocation Plan.

She willingly, and even claims to “love” creating comparative data, charts, and financial reports for analysis



Member Eubanks	Yes
Member Clyde	Yes
Member Tannenbaum	Absent
President Thomas	Yes

The Board reconvened to open session at 2:30 p.m.

MOVED TO:  
INTERDISTRICT  
TRANSFER  
APPEAL  
HEARING  
Joey Hastings  
Sanger USD to  
Clovis USD  
Approved

The Board discussed the request for an Interdistrict permit. Those present at the hearing included: Martin and Diane Dueck, parents; Tiffany Dueck, Sanger USD. The Board sought information from the parent and the district.

Member Clyde moved to approve the Interdistrict transfer request for Tiffany Dueck to attend Clovis Unified School District from the district of residence, Sanger Unified School District; seconded by Member Cederquist; motion carried.

ROLL CALL:

Member Cederquist	Yes
Member Eubanks	Yes
Member Clyde	Yes
Member Tannenbaum	Absent
President Thomas	Yes

RECESS

The interdistrict transfer was approved.

The Board recessed at 3:26 p.m. for a 10-minute break.  
The Board reconvened at 3:40 p.m.

MOVED TO:  
EDUCATIONAL  
SERVICES  
Local Educational  
Agency Plan  
Approved

Kitty Catania, Curriculum & Instruction presented the Local Educational Agency Plan for approval. The Board sought information from Ms. Catania regarding the Local Plan.

Member Clyde moved to approve the local plan; seconded by Member Cederquist; motion carried.

County Office of  
Superintendent of  
School's Initial  
Proposal to  
Certificated

The Administration recommends that an opportunity be provided for public comment regarding the Superintendent's opening position.

President Thomas provided an opportunity for the public to comment regarding the Superintendent's opening

Bargaining Unit for 2003-2004  
Acknowledged  
position. "Let the record show that the required sunshine period has been met, and a hearing opportunity was given for the Superintendent's opening position."

Certificated  
Bargaining Unit  
Proposal for 2003-2004  
President Thomas provided an opportunity for the public to comment regarding the Certificated Bargaining Unit's opening position. "Let the record show that the required sunshine period has been met, and a hearing opportunity was given for the Certificated Bargaining Unit's opening position."

MOVED TO:  
ROP  
March 19, 2003  
Fresno ROP  
Advisory Board of  
Management  
Ratified  
Member Cederquist moved to ratify the minutes of March 19, 2003 Fresno ROP Advisory Board of Management; seconded by Member Clyde; motion carried.

Resolution #2003-16, Capital Outlay and Equipment Replacement Expenditures  
Adopted  
Member Cederquist moved to adopt Resolution #2003-16, Capital Outlay and Equipment Replacement Expenditures; seconded by Member CLyde; motion carried.

Fresno ROP Report Card for 2001-2002  
Janet Sloan, Area Coordinator, Fresno ROP presented information regarding the ROP report Card for 2001-2002.

MOVED TO:  
COURT &  
COMMUNITY  
SCHOOLS  
County Plan for  
Expelled Youth  
Approved  
Member Cederquist moved to approve the County Plan for Expelled Youth; seconded by Member Clyde; motion carried.

Court Schools  
Consolidated  
Application  
Approved  
Member Eubanks moved to approve Consolidated Application Part I; seconded by Member Cederquist; motion carried.

MOVED TO:  
BUSINESS  
2002/03 Budget  
Revisions  
Approved  
Member Eubanks moved to approve 2002/03 Budget Revisions; seconded by Member Cederquist; motion carried.

2003/04 Budget  
Approved  
Member Cederquist moved to approve 2003/04 Budget; seconded by Member Clyde; motion carried.

MOVED TO  
HUMAN  
RESOURCES  
Resolution 2003-

24, Early Retirement (PERS) West Fresno School District  
Adopted  
Member Clyde moved to adopt Resolution 2003-24, Early Retirement (PERS) West Fresno School District; seconded by Member Eubanks; motion carried.

**MOVED TO:  
TRUSTEE  
ACTIVITIES**

Approval of Meetings to Attend  
President Thomas requested approval for the following board members to attend the annual California School Boards Association Conference in December:  
President Thomas  
Member Cederquist  
Member Eubanks  
Member Tannenbaum  
Member Clyde will be unable to attend.

Approval of Travel Expenses by Board Members  
President Thomas requested approval of travel expense reimbursement claim (\$464.64) for her trip to Monterey, CA to attend the CSBA Board & Delegate Assembly in May; Member Cederquist’s travel expense reimbursement claim (\$569.16) for his trip Monterey to attend the CSBA Board & Delegate Assembly in May.

President Thomas also requested approval of the following mileage expense claims:

Member Cederquist	\$25.92 (Quarterly)
Vice President Clyde	\$129.60
Member Eubanks	\$138.24
	\$69.12 (Quarterly)
President Thomas	\$10.80 (Quarterly)
Member Tannenbaum:	\$276.84
Member Tannenbaum	\$17.28 (Quarterly)

Member Cederquist moved to approve travel expense reimbursement claims; Member Eubanks seconded; motion carried.

Receipt of Correspondence  
None.

Comments by Board Members  
None.

**MOVED TO:  
SUPERINTENDENT’S  
REPORT**

- Superintendent Mehas reported on the following:
- Superintendent Mehas gave the board an update regarding West Fresno Elementary loan and court fees recovered by FCOE. Deputy Superintendent Pietro reviewed cash flow information with the board; it was determined that the district was in the position to repay all the fees and the loan in full.
  - Legislative Update - Sally Shake, Education Legislative Services, Inc.
  - 2003/2004 Board Project Proposal  
Deputy Superintendent Collins presented information regarding a board project proposal requested by Member Clyde. An overview of the proposal was presented to each of the board members for consideration. Dr. Clyde advised the board that the project would include utilizing the resources of the

Lemoore Naval Air Station and the FCOE Library Media Services Department, to make a video highlighting the science behind modern aviation and the educational prerequisites necessary to be a part of this exciting field whether a student chose to be a pilot, a navigator or any of the other important roles in aviation. Dr. Clyde also advised the board that the video would be filmed at Lemoore Naval Aviation Station and include interviews with scientists and aviation specialists, demonstrations of the principles and complexities of flight using flight simulators and filming of an actual F-18 in flight. Potential audiences for the video:

Fifth and sixth grade teachers  
After School programs  
Other County Offices of Education

**DISCUSSION** President Thomas requested feedback from members regarding this proposal; she also requested feedback from the board on whether or not there is a need for review of more proposals. The members of the board unanimously agreed to go forward with the board project proposal as presented regarding science and aviation. Superintendent Mehas advised the board members that more information will be provided regarding the proposal on science and aviation at a board meeting in the near future.

**COMMUNITY INPUT** None.

**COMMENTS** Dr. Wilder expressed how much he has enjoyed working with the Board over the last 19 years. The board thanked Dr. Wilder for his dedication and service to the Fresno County Office of Education.

**CLOSED SESSION** Member Cederquist moved to go into closed session; seconded by Member Clyde; motion carried. The board went into closed session at 4:37 p.m.

**RECONVENED PUBLIC SESSION** No action taken or reported.

**FUTURE AGENDAS** None.

**ADJOURNMENT** There being no further business, the meeting was adjourned at 4:50 p.m.

/tmt