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| **Date:** |  |

**Home/School Communication (A-4)**

**DIRECTIONS:** Maintaining a record of your contacts is important in establishing a working relationship with families. Document conversations with your students’ families below, or attach documentation that includes information.

**(Minimum number of contacts is 20)**

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|  | **Student Name** | **Contact Name** | **Method of Contact****(i.e. phone, email, conference, etc.)** | **Discussion Topic** |
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**Conversation Point (with your support provider, discuss the prompts below):**

* What strategies am I using to ensure positive communication with my students and their families?
* How can I best communicate with hard-to-reach parents and families? What adjustments will I make to be more accessible to parents and families (i.e., before and/or after school)?
* How many students have access to email & internet at home?
* How will I adjust my teaching to provide for those who do not?