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| **Early Completion Option (ECO)** |

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| **DESCRIPTION** |

Senate Bill 57 was designed to allow eligible individuals to complete the BTSA Induction program at a faster pace than the full two years generally required to complete all requirements. Early completion option participants have the opportunity to complete the BTSA Induction program in one year. This option is available to experienced, exceptional candidates who meet the eligibility criteria listed below and demonstrate the knowledge, skills, abilities, and competencies required of all teacher candidates who complete the full-length program. All candidates are notified of the early completion option at the time of enrollment in the program.

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| **ELIGIBILITY** |

To be eligible for early completion, candidates must:

* hold a preliminary multiple or single subject teaching credential and be employed in a California school
* have prior successful teaching experience as the teacher of record in aPreschool-Grade 12 teaching assignment

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| **APPLICATION PROCESS** |

To apply, candidate must submit anapplication packet (via email)**by September 30**which includes:

1. Cover letter

* Express interest and reasons for being considered for the Early Completion Option
* 1 page - written by candidate
* Business letter format
* Attach to Application

1. Early Completion Application

* Completed by candidate

1. Early Completion Option Administrator Recommendation

* Completed by current site or district administrator
* Attest to the appropriateness of your placement in the early completion option
* Will email separately to BTSA Program Staff

1. Twoformal evaluations

* By current or prior site administrator
* For whom you have demonstrated successful(meeting or exceeding standards) teaching practices
* Attach to Application

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| **EARLY COMPLETION REQUIREMENTS** |

Formative Assessment for California Teachers (FACT) system requirements:

* Module A: Context for Teachingand Learning**DueOctober 27th**
* Module B: Assessment of Teaching and Learning (Year 1) **Due December 8th**
* Module C: Inquiry into Teaching and Learning #1**Due February 2nd**
* Module C: Inquiry into Teaching and Learning #2**Due March 29th**
* Module D: Summary of Teaching and Learning **Due May 3rd**

Other requirements of Early Completion Option candidates include:

* Attendance at 3 mandatory Portfolio Meetings
* All FACT Modules uploaded throughout and within module window
* Monthly Logs (September-April)
* Exit Interview
* Completion of all mandatory surveys

If a candidate is not successfully progressing on pace for early completion of the program, or if the candidate fails to demonstrate skills and abilities on a level expected of and consistent with an early completion candidate, adjustments will be made as deemed necessary and appropriate by the induction program coordinators.

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| **COMPLETION OF EARLY COMPLETION OPTION** |

In order for the induction program to verify completion of the program for candidates enrolled in the early completion option, the candidates must have demonstrated that they have the knowledge, skills, abilities, and competencies required of all teacher candidates who complete the full-length program and that are required for the clear credential as detailed in the *Standards of Quality and Effectiveness for Professional Teacher Induction Programs*. Only those teacherswho have participated in and successfully completed all early completion option program requirements will be recommended for a clear credential.

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| **Early Completion Option Application** | | | | | | | |
| Name |  | |  |  | | | |
|  | First | | Middle Initial | Last | | | |
| School |  | | Grade Subject |  | | | |
|  |  | |  |  | | | |
| **Previous Teaching Experience** | | | | | | | |
| How many years of previous teaching experience do you have? (Substitute teaching may NOT be counted.) | | | | | | |  |
|  | Schools(s)/District(s): | Public or Private School | | | Teaching Assignment (Grade/Subj.) | | |
| Dates: |  |  | | |  | | |
| 1. |  |  | | |  | | |
| 2. |  |  | | |  | | |
| Under what certification did you teach? | | | | | | | |
|  | Internship - University: |  | | | | | |
|  | Short Term Staff Permit - District: |  | | | | | |
|  | Provisional Internship Permit - District: |  | | | | | |
|  | Out of State - Credential Type: |  | | | | | |
|  | Out of Country - Credential Type: |  | | | | | |
|  | | | | | | | |
| **Requirements for Application Submission** | | | | | | | |
| Check off each of the below boxes to ensure that the requirement has been met.  Two evaluations in which you were deemed meeting or exceeding standards, by an administrator who has observed you formally.   * Attach copies of two formal evaluations documenting successful (meeting or exceeding standards) teaching practices   Written recommendation from current administrator, attesting to the appropriateness of your placement in the early completion option.   * Ask your current site administrator to complete the Administrator Recommendation Form. If your current administrator has not formally observed you yet, you may also ask a previous administrator to complete a second copy of this form as well. Your administrator will email the completed form to the BTSA Program Office   Cover Letter explaining why you wish to be an ECO candidate and how you feel you can manage the accelerated pace.   * Attach typed and signed letter   Once your application packet has been reviewed and a decision has been made, you will be notified.If approved, plan on attending a mandatory ECO meeting on Tuesday October 11th, 3:45pm-5:45pm, FCOE 5th floor.  ***Email completed application packet by September 30th to:***  ***Consultant Manjit Singh*** [*msingh@fcoe.org*](mailto:msingh@fcoe.org)***and Staff Secretary Chinda Xayarath*** [*cxayarath@fcoe.org*](mailto:cxayarath@fcoe.org) | | | | | | | |
| Participating Teacher Signature:    I understand and agree that my typed full name serves as my electronic signature. | | | | | | Date: | |
| **BTSA Program Staff Use Only** | | | | | | | |
| This candidate has been approved to participate in the early completion option of the BTSA Induction program.  This candidate has not been approved to participate in the early completion option of the BTSA Induction program due to the following reason(s): | | | | | | | |
| BTSA Induction Program Consultant:    I understand and agree that my typed full name serves as my electronic signature. | | | | | | Date: | |

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| **Early Completion Option**  **Administrator Recommendation** |

Senate Bill 57 was designed to allow eligible individuals to complete the BTSA Induction program at a faster pace than the full two years generally required to complete all requirements. Early completion option participants have the opportunity to complete the program in one year. This option is available to ***experienced*** and ***exceptional*** candidates. In order to be recommended for a clear credential, teachers must demonstrate the knowledge, skills, abilities, and competencies required of all teacher candidates who complete the full induction program.

The following teacher is requesting the Early Completion Option:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Candidate’s Name | | School | | |
| Administrator’s Name | | | | Date |
| Administrator Position | Administrator Email | | School | |

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| **EVALUATION** | | | | |
| **Please mark the appropriate column that best describes this candidate's skills and abilities. If you, the administrator, has any questions or concerns, please feel free to contact the FCOE BTSA Consultant** [**msingh@fcoe.org**](mailto:msingh@fcoe.org) **or (559) 265-3098 ext. 3149** | | | | |
| **California Standards for the Teaching Profession** | Practice Not Consistent with Standard Expectation\* | Developing Beginning Practice\* | Maturing Beginning Practice | Experienced Practice that Exemplifies the Standard |
| 1. Engaging and Supporting All Students in Learning |  |  |  |  |
| 2. Creating and Maintaining Effective Environments for Student Learning |  |  |  |  |
| 3. Making Subject Matter Comprehensible to All Students |  |  |  |  |
| 4. Planning Instruction and Designing Learning Experiences for All Students |  |  |  |  |
| 5. Assessing Students for Learning |  |  |  |  |
| 6. Developing as a Professional Educator |  |  |  |  |

***\* Markings in these columns will eliminate the teacher from eligibility for the early completion option.***

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| **RECOMMENDATION**  *This section must be completed by the current site administrator. The candidate may also ask a previous administrator who has observed the candidate formally to complete an additional copy of this form.* | |
| **I DO** recommend this candidate for the early completion option of the BTSA Induction program.  **I DONOT** recommend this candidate for the early completion option at this time.  Please briefly explain your recommendation as to the appropriateness of placement in the early completion option for this candidate: | |
| **Signature of Recommending Administrator:**    I understand and agree that my typed full name serves as my electronic signature. | **Date:** |
| ***Email completed Recommendation Form by September 30th to:***  ***Consultant Manjit Singh*** [*msingh@fcoe.org*](mailto:msingh@fcoe.org) ***and Staff Secretary Chinda Xayarath*** [*cxayarath@fcoe.org*](mailto:cxayarath@fcoe.org) | |