

MINUTES
December 13, 2001

- CALL TO ORDER** The meeting was called to order by President Cederquist at 1:30 p.m. with the pledge of allegiance to the flag and a prayer led by Dr. Larry Wilder.
- ATTENDANCE** Members present: President Delbert Cederquist, Members Charles Francis, Dr. Allen Clyde, Barbara Thomas and Sally Tannenbaum.
- Participating staff: Superintendent Peter G. Mehas, Deputy Superintendents, Daniel Pietro and Donald Collins, Assistant Superintendent Larry Wilder, Jan Biggs, Administrative Advisor; and Teresa Martinez-Treviño, Board Secretary.
- Visitors: Ken Campbell, Pam Coronado, Jeanne Coyne, Sandra Day, Lori Hamada, Dick Hustedde, Tom Read, Janie Rocheford, Elizabeth Sullivan, Toni Prada.
- GIFT PRESENTATION** President Cederquist thanked Fresno County Office of Education for the beautiful holiday poinsettias presented to each board member.
- ELECTION OF OFFICERS**
- President** Superintendent Mehas called for nominations for President.
- Nominations** Member Thomas moved to nominate Member Tannenbaum for President; seconded by Member Cederquist.
- There being no further nominations, Superintendent Mehas closed the nominations.
- Member Tannenbaum was unanimously elected as President of the Board.
- Vice President** Member Clyde moved to nominate Member Thomas for Vice President; seconded by Member Francis.
- There being no further nominations, Superintendent Mehas closed the nominations and called for the vote for Vice President.
- Member Thomas was unanimously elected as Vice President of the Board.
- Award Presentation** Superintendent Mehas acknowledged Member Cederquist's hard work and dedication while he served as Board President. President Tannenbaum presented Member Cederquist with a gavel as a symbol of his leadership and dedication while serving as Board President, December 2000 – November 2001.
- Member Cederquist thanked the Board.

ORGANIZATIONAL
MEETING

Board Meeting Schedule
Approved

2002 Board Meeting Dates

January 17, 2002
February 21, 2002
March 21, 2002
April 18, 2002
May 16, 2002
June 20, 2002
July 18, 2002
August 15, 2002
September 19, 2002
October 17, 2002
November 21, 2002
December 12, 2002 (annual organizational meeting)

Member Cederquist moved to continue to meet on the third Thursday of each month at 1:30 p.m. in the County Schools Boardroom. When a special meeting is needed, it will be called on the first Thursday of a given month; seconded by Member Francis; motion carried.

AGENDA
Approved

Member Cederquist moved to approve the agenda; seconded by Member Francis; motion carried.

MINUTES
Approved

Member Thomas requested corrections be made to the November minutes. She requested that on page 3 under "Community Input" Kevin Hall's statement on line 2, the word "low" should be placed in the sentence to read as follows: "...*children of color and low socioeconomic backgrounds.*" The last sentence should read "Mr. Hall *requested that the Board ask the Fresno City Council to table the proposed ordinance...*" Member Thomas also indicated that on page 4 under "Court and Community Schools - Accountability Report Cards" the second sentence, the word "card" should be plural to read "*Court and Community Schools Accountability Cards...*"

Member Francis moved to approve the corrected minutes of November 15, 2001; seconded by Member Cederquist; motion carried.

EMPLOYEE OF THE
MONTH

This month the Fresno County Office of Education and the Fresno County Board of Education are honoring **Dan Loewen** as their January 2002 Employee of the Month.

Dan is an outstanding candidate for employee of the month. He goes above and beyond the normal scope of his assignment to improve instruction and build rapport with his colleagues as well as probation staff. He is in charge of our Accelerated Math program as a teacher leader. He trained colleagues on how to utilize the program to provide directed instructional lessons to students, how to provide measurable results for student progress to administration, and how to incorporate the program within a setting that is multi-leveled as well as multi-aged.

The staff respects his expertise and as such the school now has measurable results that show improvement in the area of math. Dan also goes above and beyond to establish a bond with his students. He works individually with each of his students to encourage them to be the best they can be and continue their educational endeavors once they leave our school. He also works diligently with probation staff to communicate his students' progress. Dan is truly a "Catalyst for Student Success."

It is with sincere appreciation that we present this certificate to Dan. Congratulations, Dan, for a job well done.

MOVE TO:
SPECIAL
PRESENTATION
Math on Call

Lori Hamada, Coordinator, Curriculum and Instruction presented information regarding her core project for Math on Call. Ms. Hamada also presented a short video on the Math on Call televised program.

- Mathematics Homework Hotline
- 2001-02 Program Description
- Math On Call – Lead Tutor
- Fresno USD Underwrites Program
- 2001-02 Budget

The Board thanked Ms. Hamada.

MOVED TO:
EDUCATIONAL
SERVICES
Media for Consideration -
First Reading

A list of audio-visual materials recommended for adoption was presented for review and discussion. This is the first reading for this list of materials and will be submitted at the next regularly scheduled meeting. The Board sought information from Janie Rocheford, Library Media Coordinator, School Library & Media Services.

MOVED TO:
HEALTH SERVICES
Resolution #2001-45,
Request of Funds for the
Medi-Cal Rate Study
Adopted

Sandra Day, Director, Health Services presented information regarding Medi-Cal Rate Study and requested board adopt Resolution #2001-45.

Member Thomas moved to adopt Resolution #2001-45, Request of Funds for the Medi-Cal Rate Study; seconded by Member Francis; motion carried.

MOVED TO ROP
Ratification of September
19, 2001 Fresno ROP
Advisory Board of
Management Minutes
Approved

Member Cederquist moved to ratify the September 19, 2001 ROP Advisory Board of Management Minutes; seconded by Member Francis; motion carried.

One Time Only Funds for
ROP Equipment -
Governor's Budget

Bud Steuart, Administrator, ROP, requested approval of the one time only funds for ROP Equipment Governor's Budget.
Member Francis moved to approve the one time only funds for ROP Equipment

Approved Governor's Budget; seconded by Member Cederquist; motion carried.

MOVED TO:
COURT/COMMUNITY
SCHOOLS

2001-2002 Court and
Community Schools
Consolidated Application
Part 2 Site Plan

Ken Campbell, Administrator and Tom Read, Teacher Court and Community Schools, requested the board approve the 2001/2002 Court/Community Schools Consolidated Application Part 2 Site Plan.

Member Thomas moved to approve the Court Schools Consolidated Application Part 2 Site Plan; seconded by Member Clyde; motion carried.

2001-2002 Court and
Community Schools
Library Plan Update
Approved

Member Cederquist moved to approve the 2001-2002 Court and Community Schools Library Plan Update; seconded by Member Clyde; motion carried.

MOVED TO:
BUSINESS

Award Bid #C101 for the
Parlier Migrant Child Care
Center Modernization
Project
Approved

Member Cederquist moved to award Bid #C101 for the Parlier Migrant Child Care Center Modernization Project; seconded by Member Tannenbaum; motion carried.

Resolution #2001-46,
Authorizing the purchase
of the Emmanuel
Lutheran Church Property
Adopted

Resolution #2001-46, Authorizing the purchase of the Emmanuel Lutheran Church property located at 2822 E. Floradora Avenue, Fresno, California.

The Fresno County Office of Education provides educational services to Community School students in Fresno County. The enrollment in the Community School program has experienced significant growth in recent years. Additional facilities are needed to accommodate the increasing enrollment.

The 7.72-acre Emmanuel Lutheran Church property, located south of San Joaquin Memorial High School, has been reviewed by FCOE administrative staff and has been determined to be a suitable location for development and operation of a Community School program. If acquired, Community School staff (and possibly other FCOE staff) could occupy the existing office space in the buildings; portable classrooms could be added to serve several classes of Community School students.

Superintendent Mehas presented information regarding the Emmanuel Lutheran property. Included for the Boards consideration is a review of preliminary investigative studies for the proposed property. A purchase price of \$1,000,000 (including a \$100,000 deposit) has been negotiated with the sellers. The purpose of this resolution is to authorize the purchase of the Emmanuel Lutheran Church property under the terms and conditions of the purchase agreement. The resolution further authorizes Superintendent Mehas to execute the Certificate of Acceptance for the property and to record the instruments of

title.

Deputy Superintendent Pietro reported information (handout given to board members) regarding the property and covered the following:

- Inspections
- Asbestos Testing
- Lead-Based Paint Testing
- Flood Control
- Heating/Air Conditioning System
- Railroad

The board sought information from Superintendent Mehas regarding the Emmanuel Lutheran property.

Member Cederquist moved to approve the purchase of the Emmanuel Lutheran Church Property; seconded by Member Francis; motion carried.

Resolution #2001-47,
Authorizing the Purchase
of the Mortland Family
Trust Property
Tabled

Resolution #2001-47, authorizing the purchase of the Mortland Family Trust property located at 38498 Avenue 8, Madera, California.

The Fresno County Office of Education is committed to the development of the Scout Island Outdoor Education Center. To that end, the Board previously approved the purchase and development of land on the Fresno County side of the San Joaquin River. It has been further determined that acquisition of a 67.07-acre property on the Madera County side of the San Joaquin River, across from the existing FCOE-owned land, would enhance and protect the educational program opportunities provided at the Scout Island Outdoor Education Center.

Superintendent Mehas presented information regarding the Mortland Family Trust Property. A purchase price of \$1,123,500 (including a \$150,000 deposit) has been negotiated with the sellers for the purchase and sale of real property. The purpose of this resolution is to authorize Dr. Mehas to execute the Certificate of Acceptance for the property and to record the instruments of title.

Deputy Superintendent Pietro reported information (handout given to board members) regarding the property and covered the following:

- Road Improvement
- Former Underground Storage Tank
- Debris Piles
- Water Testing
- Asbestos Testing
- Lead-Based Paint Testing
- Flood Control
- Heating Ventilation and Air Conditioning Systems (HVAC) Inspection
- Electric System and Supply
- Termite Inspection
- Plumbing Inspection
- Roofing Inspection

Jan Biggs reported information (handout given to board members) regarding the property and covered the following:

- Storage Tank
- Mineral Rights
- Easement Issue
- Sand and Gravel Extraction Possibilities

The Board sought information from Jan Biggs regarding the property.

Richard Strong, Attorney
at Law, McCormick,
Barstow, Sheppard, Wate
& Carruth LLP

Richard Strong, Attorney, McCormick, Barstow, Sheppard, Wayte & Carruth LLP, shared information with the Board regarding the access easement for the Mortland property. Mr. Strong distributed colored maps of the Mortland property (aerial photo) and a copy of the Madera County Assessor's parcel map. Mr. Strong explained the property location and various areas around the properties on the map.

Mr. Strong reviewed legal issues regarding the Mortland property.

- Deeded Issues
- Conroy Property
- Property Parcels with no Deeded Easement
- Prescriptive Right of Access
- Historical Use
- Summary of Agreement

Mr. Strong reported that he has met with all parties involved regarding terms of agreement on the sale of the property but no agreement has been reached to date.

The board sought information from Mr. Strong. The Board devoted considerable discussion on all issues regarding the Mortland property.

Superintendent Mehas recommended to the Board that if no agreement is reached on the terms and conditions of the purchase agreement then no money should be exchanged.

Jan Biggs suggested moving the deadline back until there is a signed agreement on the easement and only if all three parties have signed off.

After considerable discussion, the Board moved to table the item in order to give more time to determine whether all parties would agree to the terms and conditions of the purchase of the Mortland property. The board will meet again at a special board meeting on Thursday, December 20, 2001. At that time, the board will take action on the purchase of the Mortland property.

No action taken on the purchase of the Mortland Family Trust Property.

The Board will convene at a special board meeting on Thursday, December 20, 2001 subject to the property owners agreeing to change terms of the agreement and sign over the easement rights. If no agreement is reached then no meeting will take place.

The Board by general consensus voted to meet for meet on December 20, 2001 at 3:30 p.m. in the Boardroom.

MOVED TO:
TRUSTEE ACTIVITIES

Board Project 2002

The Board reviewed and discussed the following board project proposals submitted for their consideration for Board Project 2002:

Cyber High
Math on Call
School Library and Media Services

Member Cederquist moved to approve *Math on Call Program* as the 2002 Board Project; seconded by Member Clyde.

Roll Call:		
Member Thomas		Yes
Member Francis	Yes	
Member Cederquist		Yes
Member Clyde		Yes
President Tannenbaum		Yes

Motion carried.

Approval of Meetings to Attend
Approved

None.

Approval of Travel Expenses by Board Members

Travel expense reimbursement claims submitted for approval by Member Cederquist (\$1,135.62) and (CSBA Reception Costs - \$331.09); Member Francis (\$391.05) for the annual CSBA Conference held in San Diego, CA.

Member Clyde moved to approve travel expense claims as submitted; seconded by Member Cederquist; motion carried.

Receipt of Correspondence

None.

Comments by Board Members

Member Francis sought information from Superintendent Mehas regarding audits of school attendance status halted by the Governor. Superintendent Mehas responded to Member Francis and discussed how it would impact school districts.

MOVED TO:

SUPERINTENDENT'S REPORT

- Board Seminar Update - February 3-4, 2002
 - Importance of Board Member Input and Planning of Board/Cabinet Seminar
 - Board Seminar Planning Committee Selection
 - Member Thomas and Member Tannenbaum
 - Planning Committee Meeting on December 17 at 11:30 a.m.
- West Fresno Elementary

Curriculum Audit of Programs

Letter from State Superintendent Delaine Eastin

Superintendent Mehas invited the Board to attend a meeting on Monday,
December 17 at 2:00 p.m. here at FCOE Re: West Fresno

Personnel Issues with Superintendent of West Fresno

Pending Lawsuit

Fingerprinting Issues

Authority of Board President

Public Funds

- Minarets High School Update

FUTURE AGENDAS

Deputy Superintendent Collins requested the Board forward any suggestions that they might have on topics they would like to see on the agenda under "Special Presentations."

COMMUNITY INPUT

Jeane Coyne, CTA President, distributed CTA board packets to our board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:50 p.m.

/tmt