

DISCUSSION MINUTES  
April 21, 2005

CALL TO ORDER           The meeting was called to order by President Eubanks at 11:30 a.m.

ATTENDANCE           Members present: President Allen Clyde, Vice President Keith Eubanks, and Members Delbert Cederquist, Dr. Sally Tannenbaum, and Barbara Thomas.

                                  Participating staff: Daniel Pietro, Deputy Superintendent, Business Services; Armen Bacon, Executive Assistant to the Superintendent; Jan Biggs, Senior Administrator to the Superintendent, Legal Department; Linda Bacon, Legal Counsel, Legal Department; and Elizabeth Torres, Board Secretary.

MOVED TO:  
DISCUSSION OF 3000  
SERIES BOARD/  
SUPERINTENDENT  
POLICIES, BUSINESS  
SERVICES,  
RECOMMENDATIONS  
FOR MODIFICATION

                                  Members asked questions regarding who originally crafted the current policies.

                                  Response: The current policies were already in place at FCOE upon the arrival of Deputy Superintendent Dan Pietro and Mr. Jan Biggs.

                                  Members asked for clarification of the meanings of some recommendations.

                                  Response: “Eliminate – policy covered by SOP” means: The mandates of the policy are fully included in the current Standard Operating Procedures of Business Services. The policy is duplicative so it is therefore recommended that the policy be eliminated from the policies manual.

                                  Members stated that board policies are a regurgitation of the law that is needed by board members to refer to.

                                  Members requested that policy 3140P include the language from the education code that is referred to in the policy.

                                  Response: Mr. Biggs stated the Legal Department would satisfy the need of the board by utilizing the requested language.

                                  Members requested that policy 3280P include language that clarifies that property is not an item and that the County Office holds the title to property.

                                  Response: Mrs. Biggs said he would review the policy and satisfy the need of the board.

                                  Members stated that policy 3295 historically has not been enforced.

                                  Response: The policy will be fully enforced in the future.

                                  Members asked if insurance was required for private vehicles used for business, policy 3541.43P

                                  Response: Yes

                                  Members requested current education code books.

                                  Response: Ms. Linda Bacon will provide the board members with a summary of education codes.

                                  Members will take action in the April 21, 2005 board meeting some, but not as to all of the 3000 series policies.

Members requested another meeting to discuss 3000 series policies at 11:30 a.m. on May 19, 2005 in Superintendent Mehas' conference room.

After the April 21, 2005 board meeting, Members plan to take action on the remaining 3000 series policies during the June 16, 2005 board meeting.

ADJOURNED

Meeting adjourned at 1:10 p.m.

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