



# Fresno County Board of Education

Trustee Area 1: Kimberly Tapscott-Munson  
Trustee Area 2: Bryan Burton  
Trustee Area 3: James Martinez  
Trustee Area 4: Dr. Marcy Masumoto  
Trustee Area 5: Dr. Allen Clyde

## MINUTES SPECIAL MEETING July 18, 2024

### A. OPENING CEREMONY

- 1. Call Meeting to Order.** President Martinez called the meeting to order at 10:42 a.m.
- 2. Flag Salute.** The pledge of allegiance was recited.
- 3. Roll Call – Establish Quorum.** Members present: President Martinez, Member Burton, Member Masumoto, and Member Tapscott-Munson. A quorum was established. Vice President Clyde was absent.

County Superintendent and Staff Present: Dr. Michele Cantwell-Copher, Fresno County Superintendent of Schools, and Ex-Officio Secretary and Executive Officer of the Board; Kevin Otto, Deputy Superintendent Business Services; Dr. Diane Lira, Deputy Superintendent Instructional Services, Jason Parkin, General Counsel; and Angela Bowlin, Administrative Assistant to the Board.

### B. ADOPT AGENDA

**Adopted Agenda of July 18, 2024, Special Meeting.** The motion to adopt the agenda was made by Member Burton, seconded by Member Tapscott-Munson; the motion was carried by the following roll call vote:

- President Martinez - Yes
- Vice President Clyde – Absent
- Member Burton – Yes
- Member Masumoto – Yes
- Member Tapscott-Munson – Yes

### C. BOARD WORKSHOP

1. Superintendent Copher gave a welcome message to board members.
2. Jason Parkin, Legal Services, reviewed the Key Board Roles and Responsibilities.
3. Kevin Otto, Business Services, presented on the Basics of County Office of Education Budgets.
4. Dr. Diane Lira, Instructional Division, gave an overview of the Diligent Agenda Meeting Management System.

### W. NEXT MEETING

The next regular Board meeting will be held on July 18, 2024, at 1:30 p.m., Fresno County Office of Education, 1111 Van Ness Avenue, Fresno, CA 93721.

### F. ADJOURNMENT

The motion to adjourn was made by Member Burton; seconded by Member Tapscott-Munson; the motion was carried out by the following roll call vote:

- President Martinez - Yes
- Vice President Clyde – Absent
- Member Burton – Yes
- Member Masumoto – Yes
- Member Tapscott-Munson – Yes

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The meeting was adjourned at 1:15 p.m.